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Amulya CSE



Cisco Systems (India) Private Limited
SEZ Unit, Cessna Business Park,
Kadubeesanahalli Village
Varthur Hobli, Sarjapur Marathalli Outer Ring Road
Bangalore, Karnataka 560103
CIN: U31909KA1995PTC019505
India

14th December 2019

Amulya Sharma
E-8 Aashiyana Apartments, Venus Colony 2nd street
Chennai, Tamil Nadu 600018

Dear Amulya:

Congratulations on your appointment as **COLLEGE INTERN..TECH UNDERGRAD.CROSS FUNCTIONAL-000882**, grade 99.

Please find enclosed herewith the following documents for your sign-off and return in the next seven days:

1. Internship Letter
2. Application form

At the time of joining, you will be required to provide the following:

1. ID Proof
2. 2 passport size photographs

Yours Sincerely,
For **123 - Cisco Systems (India) Private Limited**.

Priyanka Bhagat
MANAGER.CAREER SERVICES





14th December 2019

Amulya Sharma
E-8 Aashiyana Apartments, Venus Colony 2nd street
Chennai, Tamil Nadu 600018

Re: Appointment as COLLEGE INTERN..TECH UNDERGRAD.CROSS FUNCTIONAL-000882, grade 99 with Cisco Systems (India) Private Limited.

This is with reference to your request for training. We are pleased to inform you that we will offer you an internship as a COLLEGE INTERN..TECH UNDERGRAD.CROSS FUNCTIONAL-000882, grade 99 in 123 - Cisco Systems (India) Private Limited ("the Company") on the following terms and conditions:

1. Commencement of Internship

Your Internship will commence on **13-Jan-2020** and will be for a fixed term of **5 months** ("Term") which means, subject to the right of termination set out in this letter, it will terminate no later than **26-Jun-2020**. You will be based at **123 - Cisco Systems (India) Private Limited, BANGALORE, KARNATAKA, INDIA**.

2. Place of posting and assignment

Your place of posting is **BANGALORE, KARNATAKA, INDIA**. You are liable to be transferred to any place of business of the Company as existing/operating presently or acquired or set up later in any part of India or abroad at any time. You are also liable to be deputized to any work or assigned the works of any Associate/Sister Concerns, Subsidiaries or any other Companies/Concerns/Organizations/Firms with whom the Company may make such arrangement or agreement.

3. Office Hours

The normal working hours are 8:30AM to 4:30PM, Monday through Friday.

4. Termination

In the event of gross misconduct or commission of a serious breach of the terms of your Internship by you, the Company is entitled to terminate your Internship with immediate effect without prior notice or payment in lieu.

In case of termination due to above mentioned reason, the company reserves the right to terminate the internship and full time offer referred on Section 16 below will be considered invalid.

5. Duties

Your responsibilities and duties will be intimated to you upon the commencement of your Internship.

6. Stipend and Allowances

All payments of stipend and any other emoluments will be paid according to local payroll practices. Your monthly Stipend which is based on a 40 hour work week will be **INR 50,000.00**

Stipend Details	In INR per month
Stipend per month	INR 50,000.00
Accommodation Allowance	INR 10,000.00

*Note:

Stipend and accommodation allowance (a & b) shall be paid effective joining and start of your assignment with the company. This amount shall be paid less tax and other authorized deductions.

a) Tax

It is your responsibility to meet all requirements under the Indian tax laws including tax compliance and filing of personal tax returns in respect of all payments paid to you under this letter. Taxes on any payment made under this letter will be borne by you. The Company shall deduct Tax at source ("TDS") on any payments under this letter that require such deduction to be made by the employer in accordance with the Indian tax laws.