

Internship Offer Letter

Dec 17, 2019

Dear Boga Supraja

On behalf of CodeTantra, I am pleased to offer you an internship with CodeTantra. This is a full-time paid internship starting from Jan 01, 2020 to Jun 30, 2020.

During the internship period, you will be paid a monthly stipend of Rs. 15,000/- and your initial place of reporting is our office in Hyderabad.

The internship offer is subject to us receiving scanned copies of the following documents on or before the internship start date:

1. a copy of this internship offer letter signed by you showing your acceptance
2. a photograph
3. a copy of Aadhaar card or passport
4. a copy of your marks transcripts
5. a copy of your degree(s) (if graduated)
6. an authorization letter signed by your college authorities permitting you to take up this full-time internship at our offices (if still studying)

For all future communications, please write an email to ravi@codetantra.com.

Please note that the company reserves all rights to terminate your internship earlier than the schedule mentioned above in case of issues pertaining to bad conduct, bad performance and insufficient attendance reasons.

We also hope to make an offer of employment at the end of the internship period based on your performance.

Company policies are applicable during the period of internship.

Congratulations! We are glad to have you join the team!

Yours Sincerely,
CodeTantra Tech Solutions Pvt Ltd.

I, **Boga Supraja**, have read, understood and agree to accept the internship offer on the terms and conditions herein. I shall be reporting for duty on / /

Name:

Signature:

Place:

Date: